


## Work Category Operational Sequence Plan (Work Plan)



TOP 10 SAFETY HAZARDS	
REPETITIVE, MEDIUM, OR HIGH RISK REQUIRE SEPARATE HAZARD ANALYSIS	
1	6
2	7
3	8
4	9
5	10

[illegible][illegible][illegible]

[When applicable to the operation]Have these been included/reviewed in the work-plan	
NA	Applicable Contract Drawings?
NA	Excavation Sequence?
NA	Traffic Control Plan?
NA	Haul Routes?
NA	Access/Egress for each location?
NA	Layout of Survey Stakes Required?
NA	Truck Management Plan?
NA	Forms to do Daily Manpower and Equipment Schedules?
NA	QC Checklists? Elevation Monitoring
NA	Excavation/Trenching Permit?
NA	Test Matrix?
NA	Site Layout?
NA	Material Storage and Layout Plan?
NA	Material Handling Plan?
NA	Lift Drawings?
NA	Formwork Drawings?
NA	Crane Pick Drawings?
NA	Pour Sequence?
NA	Concrete Washout Location?
NA	Paving Plan?
NA	MEP Connection Checklist?
NA	Have As-Builts Been Reviewed?
NA	Other???

Subcontractor:			
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WORK PLAN SCOPE: LOCATION: PLAN COMPLETED BY: DESCRIPTION OF WORK:	<div style="border: 1px solid black; height: 100px;"></div>	DATE OF WORK PLAN: REVISION 1: CREW REVIEW PERIOD: PLANNED FOREMAN:	<div style="border: 1px solid black; height: 100px; padding: 5px;">         1/1/2021          VERSION 1 REVISION 0          INITIAL AND QUARTALY       </div>

TOP 10 QUALITY RISKS	
REPETITIVE, MEDIUM, OR HIGH RISK REQUIRE SEPARATE ANALYSIS	
1	6
2	7
3	8
4	9
5	10

[illegible]

SPECIAL (NONSTANDARD) TOOLS & SUPPLIES / SAFETY EQUIPMENT		
DESCRIPTION	Vendor/ supplier	QUANTITY

<b>Potential Hazards To Consider:</b>	
Heavy Lifting:	Several items will be above the 50 lb. threshold. Get assistance as needed.
Slips, Trips, and Falls:	Be aware of surrounding under deck. Make sure lighting is adequate. Keep material picked up. A clean job is a safe job.
Pinch Points:	Moving pieces and equipment. Be aware of surroundings at all times.
Sprains/Strains:	Make sure to stretch before shift and lift properly.
Fatigue:	Lifting over head can cause fatigue.
Dehydration/Heat Illness:	Heated areas. Make sure to have proper ventilation and enough water source.
<b>Exit/Egress Route considerations</b>	Make sure path ways are clear of debris and material that can cause delays.
Work Sequence:	Review work sequence daily and as things change.
Line of Fire (lifting, pushing, pulling):	Pushing and pulling on forms. Use proper tools to break forms free.
Environmental Issues:	
Stair Access:	
Access to valves, equipment, etc.:	
Noise:	Wear ear protection if needed.
Ergonomics:	Push pull strains, can occur if not properly aligned when trying to remove material and hand to other individuals.
Other:	Use proper lifting techniques and get help if needed.

What would you do differently? (Lessons Learned): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List of items below are suggested items to use in development of work plan. Use what is needed and delete what is not

WHEN SIGNIFICANT CHANGES OCCUR- UPDATE WORK-PLAN WITH NEW REVISIONS AND REVIEW WITH ALL PARTIES INVOLVED

Note changes here for discussion here on quarterly review: